With the agreement of all present these proceedings were recorded.

**Declaration of Interest**: Cllr Bruce Carlisle. Planning application reference 4.1 below.

**1. In attendance:** Cllr Liz Williams (Chair); Cllr Bruce Carlisle (Vice Chair); Cllr Jason Crowther, Cllr Phil Davies, Cllr Phil Eynon; Cty Cllr Di Clements; Lizzie Lesnianski (Clerk). **Apologies received**: Cllr Evans

**2. Minutes of Previous Meeting:** Unanimously agreed as true account of May 2024 meeting. Signed by Chair.

**4. Planning:**

**1. Application Received: a) 24/0177/PA: New Pencoed, Lawrenny, SA68 0PL**

The Community Council discussed this planning application. Further discussion led to a final decision Martletwy Community, and its members as representatives of the community council, would not offer comment or an opinion.

Decision: Martletwy Community Council have no comment, or opinion, with regard to this application. There will be no further response by the community council. Nor should there be a response from any representative under the name of the council.

**2. Monitoring & Enforcement:** Clerk to collaborate with Cllrs Evans and Williams in order to produce draft policy on the reporting of alleged planning breaches.

**5. Highway Matters:**

Various issues to be reported to Highways Maintenance at the local authority.

**6. Finance:**

**a. Invoices:**

i. PCC Lawrenny play area**:** Clerk to request amended invoice from PCC for Lawrenny play area.

ii. Audit Wales: Invoices approved for payment.

c. Audit 2023-2024. Clerk presented the Annual Return for approval. Documents had been presented to councillors at previous meetings and by email. Cllr Williams proposed approval. Cllr Crowther seconded the proposal. All in favour. The Annual Return was signed. Clerk to dispatch Annual Return before 30th June.

d. Clerk Salary**:** Clerk presented Salary Report for April. Unanimously approved.

e. Doing the Small Things Fund**:** Cllr Williams confirmed bid for this funding was successful. Awarded to produce a Community Council/Community website as per bid. Monies received from the local authority.

**8. Community Council Policies:**

**a. Annual Report:** Clerk reported on the requirements of Annual Report. Clerk to prepare a draft.

**b. Biodiversity Plan:** Clerk to prepare a draft plan.

**13. AOB:** Clerk to write letter of thanks to local resident for use of land for D-Day Beacon.

**14. Date of next Meeting**: September 2024. Date, Venue and Time to be confirmed.

The rest of the meeting comprised of matters arising and usual community council business.

**Meeting Closed:** 20:42